

Christine Baillie: Direct Dial Number: (01563) 576129

To: Councillors Farrell (Chair), D Coffey, Reid, McIntyre, Wilson, Knapp, F MacLean, Provost Boyd and Councillor Ross.

21 March 2001

Dear Councillor

MEMBERS' SERVICES AND CIVIC CEREMONIAL SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE - 28 MARCH 2001

You are requested to attend the meeting of the **Members' Services and Civic Ceremonial Sub-Committee of the Policy and Resources Committee** to be held on **WEDNESDAY 28 MARCH 2001** at **1045 HOURS** or immediately following the Housing Committee, whichever is the later, in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, to discuss the undernoted business.

Yours sincerely

SIGNED OFF BY BILL WALKINSHAW

Fiona Lees
Depute Chief Executive/Director of Corporate Resources

CB/SR

BUSINESS

INTIMATE APOLOGIES

CONFERENCES

1. **CONFERENCES AND COURSES BUDGETARY UPDATE**
 - 1.1 **BALANCE OF BUDGET REMAINING AS AT 21 MARCH 2001 - £604.18**
2. **CONFERENCES/COURSES**

- 2.1 INSTITUTE OF WASTE MANAGEMENT CONFERENCE: 12-15 JUNE 2001: TORBAY (pages 1-2)** - Submit report dated 9 March 2001 (copy enclosed) by the Director of Community Services advising of an invitation to be represented at an International Conference on Waste Management.



- 2.2 TRADING STANDARDS INSTITUTE ANNUAL CONFERENCE: 19-21 JUNE 2001: CARDIFF (pages 3-4)** - Submit report dated 14 February 2001 (copy enclosed) by the Director of Community Services advising of a request to be represented at the above event.



3. CIVIC CEREMONIAL BUDGETARY UPDATE

- 3.1 BALANCE OF BUDGET REMAINING AS AT 21 MARCH 2001 - £323.88**

- 3.2 ROYAL CALEDONIAN CURLING CLUB (pages 5-6)** - Submit report dated 27 February 2001 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources asking the Sub-Committee to consider a request from the Royal Caledonian Curling Club (National Organisations) to organise and provide a light buffet lunch in the Galleon Centre, Kilmarnock, on 31 October 2001 for American curlers who are touring Scotland.

